

Bears Crossing Homeowner's Association

Architectural Review Procedures for Bears Crossing Owners

Maximum 30 day procedure (from date received by BCMA)

Bears Crossing Management Agent (BCMA)
Architectural Review Committee (ARC)

Please note: Any improvements such as additions, sheds, decks and other improvements that affect the Bears Crossing Storm Water Discharge Permit will be assessed a fee by the Master Association based on square footage of the improvement.

- 1) The owner will notify the Bears Crossing Management Agent (BCMA) in writing with information and drawings.
- 2) The information and plans supplied will be reviewed by management and the Chairperson of the ARC for completeness. If any additional information is needed the BCMA will notify the owner. **(Any additional information required may delay this procedure beyond 30 days)**
- 3) The BCMA will notify the Architectural Review Committee (ARC) supplying any information and drawings as received.
- 4) The ARC will review plans and accept or reject plan.
- 5) The ARC will notify the BCMA in writing with decision.
- 6) The BCMA will notify the owner with decision within time frame allowed by Association by - laws.

The Homeowner will use the supplied form for Architectural Review of intended plans. Mail or fax the completed form with all relevant information/documents to the BCMA:

TPW Management
P. O. Box 1339
West Dover, VT 05356
Fax: 802-464-3609

If you need any information or help filling out this form call the
TPW Management Office at 802-464-5749.

Bears Crossing Architectural Review Form (rev 7/1/09)

Fax: 802-464-3609

(Please print)

Name: _____

Primary Street Address: _____

Primary Town, State and Zip Code: _____

Primary daytime phone number: _____

Bears Crossing Address: _____

Description of work: _____

Signed (Owner): _____ Date: _____

Attachments: _____

Date received by BCMA: _____ Date received by ARC: _____

Plan accepted: _____ Plan rejected: _____

Signature ARC Member: _____

Print ARC Member name: _____

Reason(s) rejected: _____

Date Owner Notified: _____ By: _____